

# INDIAN INSTITUTE OF TECHNOLOGY ROPAR

## WRITTEN EXAMINATION

### ASSISTANT REGISTRAR

Date of the Examination: 30/09/2023

#### PART - A

Maximum Marks: 20

Time: 35 Minutes

Name of Candidate: \_\_\_\_\_

Roll No.: \_\_\_\_\_

#### INSTRUCTIONS TO CANDIDATES

1. This question paper (Part – A) has 20 questions. Each question carries one mark. There are four choices for answer (A, B, C, D) to each question. Choose the correct answer (one only) for each question and mark it on the Optical Response Sheet (**ORS**).
2. Read the instructions given in the ORS sheet carefully.
3. Use a Black/Blue ball point pen only to fill the ORS Sheet.
4. The candidate should check that the booklet does not have any unprinted or torn or missing pages or questions etc. If so, get it replaced with another question paper.
5. While marking your answer on the ORS Sheet fully darken the circle.
6. One (1) mark will be awarded for each correct answer and each incorrect answer and unanswered questions will not attract marks. There is no negative marking.
7. Return the ORS Sheet and the question paper to the invigilator after the examination is over.
8. Mobile, Electronic Watch and other Electronic Gadgets are prohibited in the examination.
9. Use of Unfair Means in Examination will lead to cancellation of candidature.

Signature of the candidate: \_\_\_\_\_

<Good Luck>

**Questions:**

Q1. From the given options, identify the segment in the sentence which contains the grammatical error.

Every employee of the company were given a two bedroom flat as Diwali bonus.

- A. As Diwali bonus.
- B. a two bedroom flat
- C. every employee
- D. were given

Q2. In this question, a part of the sentence is in bold. Below are the given alternatives to the bold part. Please improve the sentence using the right alternative.

Every person **was not fitted for** everything.

- A. was not fit at
- B. No Improvement required
- C. is not fit at
- D. is not fit for

Q3. The following question has been given in the Active/Passive voice. From the given options, please choose the one which best expresses the given sentence in Passive/Active voice.

The lightning caused a serious forest fire and damaged many nearby houses.

- A. A serious forest fire has been caused by lightning and many nearby houses have been damaged.
- B. A serious forest fire was caused by lightning and many houses are damaged.
- C. A serious forest fire had been caused by lightning and many nearby houses had been damaged.
- D. A serious forest fire was caused by lightning and many nearby houses were damaged.

Q4. In this question the sentence has been given in Direct/Indirect speech. Out of the four alternative suggested, select the one which expresses the same sentence in indirect/direct speech.

Rakesh says, "Can you prepare a cup of tea for me, Sunita?"

- A. Rakesh tells Sunita to prepare a cup of tea for him.
- B. Rakesh tells Sunita if she could prepare a cup of tea for him.
- C. Rakesh asked Sunita if she can prepare a cup of tea for him.
- D. Rakesh asks Sunita if she can prepare a cup of tea for him.

Q5. Choose the correct alternative out of the four options and fill in the blank.

The assistant in the library picked up the books from the tables and put \_\_\_\_\_ back on the shelves.

- A. they
- B. its
- C. them
- D. it

Q6. Choose the correct antonym for the bolded word?

**Nefarious**

- A. Evil
- B. Pleasing
- C. Rotten
- D. Infernal

Q7. Which dynasty gave India its famous temple of Khajuraho?

- A. Pawar
- B. Mauryas
- C. Chandelas
- D. Holkars

Q8. The Earth completes one rotation on its axis in?

- A. 22 h 30 min
- B. 23 h 56 min 4.9 sec
- C. 24 h
- D. 23 h 10 min 2 sec

Q9. Which part of the Indian constitution deals with “Fundamental Rights”?

- A. Part I
- B. Part II
- C. Part III
- D. Part IV

Q10. On the basis of which of the following indicator, the lifestyle standard of person can be identified?

- A. Gross Domestic Income
- B. Net National Income
- C. Per Capita Income
- D. Disposable Personal Income

Q11. India has imported Date Palm tree from which country, as part of sapling planting event under G-20 Summit?

- A. Saudi Arabia
- B. UAE
- C. Oman
- D. Bahrain

Q12. Who won the Gold medal in the shooting (Women’s 10m Air Pistol Individual) event at Asian Games 2023.

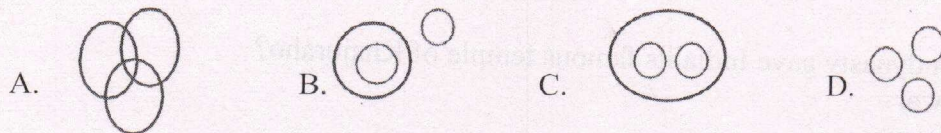
- A. Kishmala Talat
- B. Esha Singh
- C. Palak
- D. None of them

Q13. Bharatskills Forum was launched under which Union Ministry?

- A. Ministry of Education
- B. Ministry of Skill Development and Entrepreneurship
- C. Ministry of MSME
- D. Ministry of Commerce and Industry

Q14. From the following three elements given, you need to select the figure which will best represent the relationship amongst the three elements.

Boys, Students, Athletes



Q15. Read the paragraph carefully and determine one main point the author is trying to make.

A few states in this country are considering legislation that would prohibit schools from using calculators before the sixth grade. Other states take a different position. Some states are insisting on the purchase of graphing calculators for every student in middle school.

This paragraph best supports the statement that in this country

- A. calculators are frequently a detriment to learning math
- B. there are at least two opinions about the use of calculators in schools
- C. state legislators are more involved in education than ever before
- D. the price of graphing calculators is less when schools buy in bulk.

Q16. Study the following letter-number series and then answer the question

HP9GAMT4BKR7NDYJ3SCEQ8

If the first half of the above sequence is written in the reverse order, which of the following will be the ninth letter/number to the right of the sixteenth letter/number from your right?

- A. Q
- B. 3
- C. Y
- D. J

Q17. What are the next two terms in the following series?

61, 57, 50, 61, 43, 36, 61

- A. 29, 61
- B. 27, 20
- C. 31, 61
- D. 29, 22

Q18. Two stations R and S are 400 km apart from each other. A train leaves from R to S and simultaneously another train leaves from S to R. Both trains meet after 10 hours. If the speed of the first train is 4 km/hr more than the second train, then what is the speed of the slower train?

- A. 16 km/hr
- B. 26 km/hr
- C. 18 km/hr
- D. 22 km/hr

Q19. Due to an increase of 30% in the price of eggs, 3 eggs less are available for Rs 9.10. The present rate per egg is

- A. 91 paise
- B. 78 paise
- C. 48 paise
- D. 84 paise

Q20. Find the compound interest on Rs 10,000 in two years @ 4% per annum, the interest being compounded half yearly.

- A. 637.55
  - B. 824.32
  - C. 800
  - D. 724.67
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# INDIAN INSTITUTE OF TECHNOLOGY ROPAR

## WRITTEN EXAMINATION

ASSISTANT REGISTRAR (Subject domain)

Date of the Examination: 30/09/2023

### PART - B

Maximum Marks: 30

Time: 45 Minutes

Name of Candidate: \_\_\_\_\_

Roll No.: \_\_\_\_\_

#### INSTRUCTIONS TO CANDIADTES

1. This question paper (Part – A) has 30 questions. Each question carries one mark. There are four choices for answer (A, B, C, D) to each question. Choose the correct answer (one only) for each question and mark it on the Optical Response Sheet (**ORS**).
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Signature of the candidate: \_\_\_\_\_

*<Good Luck>*

### Questions:

Q1. What is the minimum total credits of courses required to be completed for a B.Tech. student to graduate at IIT Ropar?

- A. 145.                      B. 160.                      C. 163                      D. 170

Q2. A revision required in any existing UG or PG courses can be approved by \_\_\_\_\_ as per IIT Ropar statutes.

- A. Director IIT Ropar  
B. Dean Academics IIT Ropar  
C. Senate IIT Ropar  
D. Chairman Senate IIT Ropar

Q3. Advance payment demanded by state or central government agency or public sector undertaking against fabrication contracts, turn-key contracts etc. should not exceed the limit upto \_\_\_\_\_ of contract value.

- A. 30%                      B. 40%                      C. 50%                      D. 100%

Q4. Fixed assets are registered under \_\_\_\_\_.

- A. GFR 35                      B. GFR 40                      C. GFR 41                      D. GFR 42

Q5. Combination of leave which is NOT permissible in case of \_\_\_\_\_.

- A. EL with HPL    B. Causal leave with EL  
C. Special Casual Leave with HPL                      D. Commuted Leave with Maternity Leave

Q6. The new type of leave introduced by the Seventh Pay Commission is ..... ?

- A. Work Related Intentional Injury Leave  
B. Work Related Inflicted Injury Leave  
C. Work Related Injury Indispensable Leave  
D. Work Related Illness and Injury Leave

Q7. DA is counted as emoluments for which of the following?

- A. Superannuation Pension  
B. Gratuity  
C. Invalid Pension  
D. Family Pension

Q8. As per 7<sup>th</sup> pay commission what is the starting pay for "Pay Level 17" scale



A. Rs 2,50,000    B. Rs 2,25,000    C. Rs 2,24,400    D. Rs 2,05,400

Q9. Copyrights, Patents and Trademarks are examples of .....

A. Current assets                      B. Fixed assets                      C. Intangible assets                      D. Investments

Q10. How many times can withdrawal under NPS be allowed during the entire tenure of subscription?

A. A maximum of six times                      B. A maximum of three times  
C. A maximum of four times                      D. A maximum of five times

Q11. Which GFR (2017) rule is applicable for GeM?

A. 162                      B. 249                      C. 100                      D. 149

Q12. The time-limit for completion of inquiry may be extended by the Disciplinary

Authority for maximum of \_\_\_\_\_ at a time

A. 6 months                      B. 3 months                      C. 2 months                      D. 1 month

Q13. In the case of missing employee, the amount of Deposit-Linked Insurance benefit may be paid to the nominee/legal heirs

A. Along with final payment of GPF balance  
B. After a lapse of 5 years  
C. After a lapse of 7 years  
D. After a lapse of 10 years

Q14. Additional TA shall not be allowed if family/household effects are left behind due to

- a) Non-availability of Government accommodation at the new place of posting
- b) Non-acceptance of Government accommodation allotted to the employees
- c) Government accommodation having not been constructed at the new place of posting
- d) Any other genuine reason

Q15. A report of transfer of charge by a Gazetted Government servant shall be prepared in form

A) GFR 15                      B) GFR 14                      C) GFR 16A                      D) GFR 16

Q 16. A Government servant may exercise his option to count the previous military service, on his re-employment in a civil post , within \_\_\_\_\_ from the date of confirmation in the new post

A. 15 days                      B. 1 month                      C. 2 months                      D. 3 months

Q17. If a female employee who had made a complaint of Sexual Harassment, may be allowed Special Leave during the pendency of enquiry for:

- (a) maximum 30 days
- (b) maximum 45 days
- (c) maximum 60 days
- (d) maximum 90 days

Q18. Which of the following is not correct on House Building Advance (HBA)?

- (a) House purchased/constructed mandatorily to be mortgaged.
- (b) House purchased/constructed mandatorily to be insured.
- (c) Second loan after HBA can be allowed.
- (d) A second loan after HBA from recognized financial institutions is not allowed.

Q19. Which of the following is not exempted under RTI Act-2005?

- (a) Information received in confidence from Foreign Government
- (b) Information which likely to impede the process of investigation
- (c) Privileged information of the Parliament
- (d) Note-sheet of the Personal file of the employee

Q20. Which of the following entry is not essentially required to be made in the employee's service book?

- (a) Technical Qualifications of the employee
- (b) Caste & religion entry of the employee
- (c) Penalty imposed on the employee
- (d) Inter-Departmental transfer in Institute

Q21. Qualifying service is to be counted in

- a) Completed months
- b) Completed years
- c) Completed quarters (3 months)
- d) Completed half years (6 months)

Q22. Under revised pay structure (VII CPC), family pension shall be allowed maximum of

- a) Rs. 50,000
- b) Rs. 1,25,000
- c) Rs. 60,000
- d) Rs 75,000

Q23. Indian agents of foreign principal can also get themselves enlisted with the Central Purchase Organization in terms of

- a) Rule 150 of GFR.
- b) Rule 152 of GFR
- c) Rule 153 of GFR
- d) Rule 154 of GFR

Q24. Funds made available under a Vote on Account are not to be utilized for expenditure on

- a) Any item included in the budget proposals
- b) A new service
- c) A project under implementation stage
- d) None of the above

Q25. In terms of Rule 3C of CCS(Conduct) Rules 'workplace' does not include

- a) A dwelling place or a house
- b) A club or hotel
- c) A hospital or nursing home
- d) A sports institute or stadium

Q26. Liabilities and assets amount to Rs. 50,000 and Rs. 78,000 respectively. The difference amount will represent .....

- A. Creditors                      B. Debentures                      C. Profit                      D. Capital

Q27 Grant-in-aid towards administrative expenditure on pay and allowances of the personnel of the voluntary organization, should not exceed \_\_\_\_\_ % of the approved administrative expenditure

- a) 25%                      b)30%                      c) 40%                      d) 20%

Q28. Premature retirement is distinct from

- a) Retirement on medical grounds
- b) Voluntary retirement
- c) Absorption in ABs/PSUs
- d) Retirement on superannuation

Q29. Permission for voluntary retirement may be withheld if the Government servant is under suspension or charged sheeted or being prosecuted for grave misconduct in terms of

- a) FR 56(j) and (k)
- b) FR 56(k) and (l)
- c) FR 56(k) and (m)
- d) FR. 53

Q30. The amount of Immediate Relief paid as advance should be adjusted within \_\_\_\_\_ against any payment due in respect of the deceased official

- a) Three months
- b) Ten months
- c) Nine months
- d) Six months

